

MINUTES
STATE BOARD FOR COMMUNITY AND JUNIOR COLLEGES
December 21, 2007

The regular meeting of the State Board for Community and Junior Colleges was held on Friday, December 21, 2007, at 9:00 a.m., in Room 507 of the Education and Research Center in Jackson, Mississippi.

Members present: Mr. Johnny L. (Chip) Crane, Mrs. Patricia (Pat) Dickens, Mr. Henry (Bubba) Hudspeth, Mr. Max Huey, Mr. Bruce Martin, Mr. Napoleon Moore, Mr. Ed Perry, Mr. Bobby Steinriede, Mrs. Brenda Yonge and Mr. George Walker.

Staff in attendance: Dr. Wayne Stonecypher, Mrs. Deborah Gilbert, Dr. Jason Pugh, Dr. Larry Day, and Mrs. Janet Dominy.

Guests in attendance: Mr. Chuck Rubisoff – Office of the Attorney General, Mr. Leonard "Skip" Layne – Gulf Coast Workforce Development Initiative.

CALL TO ORDER

Mr. George Walker called the meeting to order at 9:00 a.m.

PRELIMINARIES

Dr. Wayne Stonecypher gave the invocation.

Approval of the Minutes of the November 15 - 16, 2007 Meeting

Upon a motion by Mr. Bubba Hudspeth and a second by Mrs. Brenda Yonge, the Board **voted unanimously** to approve the minutes of the November 15 - 16, 2007 meeting.

Approval of Agenda

Mr. Walker stated that he may need to change the order of the agenda as the meeting progressed. Upon a motion by Mrs. Pat Dickens and a second by Mr. Ed Perry, the Board **voted unanimously** to approve the agenda for the December 21, 2007 meeting.

REPORTS/ACTION

Special Presentation

Mr. Skip Layne, of the Gulf Coast Workforce Development Initiative, presented the 2007 Workforce Development Award to the State Board. As he gave the award (plaque), Mr. Layne thanked the SBCJC for their support.

Executive Director's Report

Dr. Wayne Stonecypher began by recognizing Mr. George Walker. The new Wellness Center at Coahoma Community College has been named the George Walker Wellness Center. Dr. Stonecypher congratulated Mr. Walker and thanked him for all that he has done for the community and junior colleges in Mississippi.

Dr. Stonecypher referred to the beautiful poinsettias that were used to decorate the Boardroom. He stated that these poinsettias were grown through the horticulture program at Jones County Junior College, and each of the Board members is to receive one.

There has been a reception scheduled today for the SBCJC Board members with the SBCJC staff.

Mr. Walker referred to the letter from the presidents of the 15 community and junior colleges stating their support of funding for the new proposed SBCJC facility as well as a request for the SBCJC to consider establishing a policy position that would set the salary of the Executive Director of the SBCJC at midlevel between that of the State Superintendent of Education and the Executive Director of the Institutions of Higher Learning.

Mr. Walker asked that a motion be formally made to follow-up on this matter. Upon a motion by Mrs. Brenda Yonge and a second by Mrs. Pat Dickens, the request was made to send a letter to the presidents in support of working toward the goal of establishing a policy position of setting the salary of the Executive Director of the SBCJC at midlevel between the State Superintendent of Education and the Commissioner of the Institutions of Higher Learning within a reasonable period of time. This letter would also thank them for their solidarity in support of funding for the new proposed SBCJC facility. Board **unanimously approved** this request.

Career and Technical Report

Dr. Jason Pugh asked for final approval of the LPN curricula revision having received no public comment.

Dr. Jason Pugh asked that the following program revisions be approved.

The following program revisions have been submitted:

Meridian Community College (Meridian) – Expand MCC's truck driving program beyond the existing statewide curriculum (8 week/8 credit hour) to a 16 week/19 semester hour program. (200708 – 007)

Itawamba Community College (Tupelo) – Add additional 12 hour vascular component (3 new courses) to the existing Diagnostic Medical Sonography AAS Program at ICC. (200708 - 008)

Upon a motion by Mr. Ed Perry and a second by Mr. Bubba Hudspeth, the Board **voted unanimously** to approve the LPN curricula revision, to approve the program revisions at Meridian Community College and Itawamba Community College and to submit the 2008 Curricula/New Curricula revisions to the Administrative Procedures Act Process for public comment.

The following 2008 Curricula Revisions/New Curricula are listed below and have been submitted to APA:

2008 Curricula Revisions– the following are updates for the Fall 2007 semester: Automotive Vehicles and Accessories Marketing Operations, Business and Marketing Management and Related Technology, Food Production and Management Technology, Massage Therapy, Pharmacy Technology, Pipefitter Steamfitter, Plumbing Technology, and Sheet Metal Technology.

2008 New Curricula – the following are the development of two (2) new statewide curricula: Irrigation Management Technology and Process Operations Technology.

Workforce Report

Dr. Pugh began the Workforce report by stating there were no major modifications to the Workforce budget in December. The agency did receive a MDES (Mississippi Department of Employment Security) installment of \$2.9 million this month which was much larger than anticipated. There will be approximately \$4 million in unobligated funds for January projects.

Dr. Pugh announced that the SBCJC had received a certificate from the U. S. Department of Labor in recognition of the agency's Workforce Training Initiatives. Dr. Pugh gave credit to Mr. Rodney Hodges, Mr. Jason Carter, Mr. Dexter Holloway, and Mr. Joseph Larry for their hard work in achieving this award.

Accountability and Technology Report

Dr. Day referred the Board to the Exhibit C which pertains to the location of classes for the Spring of 2008. Upon a motion by Mrs. Pat Dickens and a

second by Mr. Napoleon Moore, the Board **unanimously approved** the location of classes for the Spring of 2008.

Mr. Walker asked that the *Study on Class Size* that Dr. Day researched and drafted be discussed, again, at the January 2008 Board meeting.

Dr. Day stated that EdNet had had a meeting earlier in December which was attended by Dr. Day, Mr. Bruce Martin, and Dr. Wayne Stonecypher. Information on funds to be distributed should be available in January 2008.

Mr. Walker thanked Mr. Martin for his work on the EdNet board.

Mr. Martin stated that he was very proud of the way Dr. Stonecypher presented the desires of the SBCJC board to the EdNet board regarding the funds currently being held by EdNet.

Program Report

Dr. Randall Bradberry recognized Mrs. Eloise Richardson to give the ABE/GED Report. Mrs. Richardson reported that all of the old GED records should be in the computer by December 31, 2007 which was the goal. Thirty-two local programs will be sending in all of their old records to be entered into the computer system as well.

Mrs. Richardson referred to Project STAR which had been mentioned at the October Board meeting. It is a Rural Adult Education Initiative grant which was received from the U. S. Department of Education. She asked Mr. Danny Seal to discuss this grant. STAR stands for Student Achievement in Reading. Forty-five teachers are currently being trained in this program. There are approximately sixty (60) hours of training required which is the equivalent of a graduate level reading course. This course is designed to assist mid-level reading students.

Dr. Bradberry stated that there are five (5) applicants that will be interviewed for the eLearning Director position on December 27, 2007.

Dr. Bradberry discussed the Ruth Lobdell Scholarship to the University of Michigan. He said that five (5) students had applied for the scholarship and that two (2) were selected. A student from Itawamba Community College and a student from Mississippi Gulf Coast Community College were awarded this scholarship. This scholarship is worth \$75,000 for each student.

Mississippi Gulf Coast Community College was named national co-champions along with Butler of Kansas in community college football.

Mr. Walker requested that a letter of congratulations be sent to Mississippi Gulf Coast Community College in recognition of this achievement. The Board **voted unanimously** to honor this request.

Mrs. Pat Dickens suggested that a letter of congratulations also be sent to the two (2) students who received the Ruth Lobdell scholarship. Mr. Walker agreed and stated that this suggestion could be considered under the previous vote.

Legislative Report

Dr. Bradberry said that the Speaker's race continues to be of interest along with the District 71 race.

The 2008 Legislative Session will begin on January 8, 2008 at 12:00 noon.

Finance Report

Mrs. Deborah Gilbert reviewed the items on the Finance as follows:

Upon a motion by Mr. Ed Perry and a second by Mr. Napoleon Moore, the Board **unanimously approved** the **General fund 2298 Disbursements – January 2008** in the total amount of \$28,936,229.00.

Upon a motion by Mr. Ed Perry and a second by Mrs. Pat Dickens, the Board **unanimously approved** the **Education Enhancement Fund Disbursement – December 31, 2007** in the total amount of \$3,066,095.00.

Mrs. Gilbert reported the Joint Legislative Budget Committee Recommendations for FY 2009.

Financial Statements for Funds 2291 and Special Funds as of close of November 30, 2007. They are shown as Attachments 4a and 4b.

Upon a motion by Mr. Ed Perry and a second by Mr. Napoleon Moore, the Board **unanimously approved** the following purchase items. Attachments 5a – 5d.

Desire2Learn, Inc. – Learning Management System Software and Hosting - \$77,250 for the MSVCC.

Plato Learning, Inc. – Sole Source Software Support for 526 Licenses - \$46,350 for adult education.

3 -Year Complete Care Plus Support Full PS System - \$11,200
The equipment, EqualLogic Storage Area Network was approved
On October 19, 2007.

Modification to Contract between SBCJC and James Lott – Increase From \$26,000 to \$52,000 for the Career Readiness Program. (Modified from 6 months to 12 months)

Attachment 6 is an Indirect Cost Proposal submitted to the U. S. Department of Education for an Indirect Cost Rate. This request is for a predetermined rate for three (3) years at 4.2%. Upon a motion by Mr. Ed Perry and a second by Mrs. Pat Dickens, the Board **unanimously approved** this Indirect Cost Proposal.

Travel Authorizations

There were none.

Out-of-Town Meetings

The Board will meet at Pearl River Community College for their January 17 – 18, 2008 meeting. The Thursday night meeting (January 17) will be in Hattiesburg, and the Friday morning meeting (January 18) will be in Poplarville.

OTHER BUSINESS

Mrs. Pat Dickens thanked Mr. Chuck Rubisoff for his assistance with the State Board and his opinions.

Mr. Chip Crane entered the meeting at 10:30 a.m.

Consideration of Executive Session Regarding a Personnel Matter

Mr. Ed Perry made a motion, seconded by Mrs. Pat Dickens, that the Board close the meeting to consider going into executive session. **The motion passed unanimously.**

Upon a motion by Mr. Ed Perry and a second by Mr. Bubba Hudspeth, the Board **voted unanimously** to go into executive session to discuss a personnel matter. Mr. Walker opened the meeting and announced that the Board had voted to go into executive session to discuss the personnel matter.

MINUTES OF THE EXECUTIVE SESSION

Board members present during all or part of the executive session were Mr. Chip Crane, Mrs. Patricia Dickens, Mr. Bubba Hudspeth, Mr. Max Huey, Mr. Bruce Martin, Mr. Napoleon Moore, Mr. Ed Perry, Mr. Bobby Steinriede, Mrs. Brenda Yonge and Mr. George Walker.

Upon a motion by Mr. Ed Perry and a second by Mr. Bubba Hudspeth, the Board voted that the interview process should begin for the three (3) applicants

recommended by the Executive Director Selection Committee, and a time should be set in January 2008 for said meeting. **The motion prevailed by a 7 to 3 vote.**

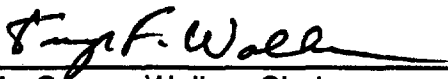
The said meeting was scheduled for January 17, 2008 at 10:00 a.m. on the Pearl River Community College Campus in Hattiesburg.

No other decisions were made.

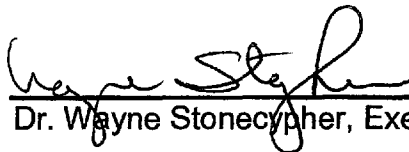
Upon a motion by Mr. Ed Perry and a second by Mrs. Brenda Yonge, the Board **voted unanimously** to open the meeting.

ADJOURNMENT

There being no further business the meeting was adjourned.



Mr. George Walker, Chairman



Dr. Wayne Stonecypher, Executive Director